

## **CHAPTER 4.5-02.1-02 LICENSURE RENEWAL AND CONTINUING EDUCATION**

### **Section**

4.5-02.1-02-01	Licensure Renewal
4.5-02.1-02-02	Continuing Education
4.5-02.1-02-03	Address and Name Changes

**4.5-02.1-02-01. Licensure renewal.** Licenses are renewable annually providing each of the following conditions has been met:

1. The renewal application form is completed, submitted, and postmarked on or before December first of each year.
2. The license renewal fee is submitted with the renewal application.
3. Verification of required continuing education has been submitted and postmarked on or before December first, at the end of the three-year continuing education cycle.
4. The license is not in suspension or revocation.

A late charge will be assessed if the renewal application and renewal license fee or three-year continuing education documentation are submitted and postmarked after the applicable date and before July first of the new year.

If the application for renewal does not meet the above conditions within six months of the date of expiration of the license, the board may revoke the license. Any person seeking to be relicensed must apply for licensing and must satisfy all current licensure requirements.

**History:** Effective January 1, 2002.

**General Authority:** NDCC 43-45-04

**Law Implemented:** NDCC 43-45-04, 43-45-07

**4.5-02.1-02-02. Continuing education.** Continuing education credit is an award given to a participant at a workshop or seminar. All licensed addiction counselors are required to complete sixty hours of continuing education in a three-year period beginning January first of the year following the counselor's original licensure.

All persons wishing approval must submit a request to the licensing board for approval of continuing education credits. Continuing education, workshops, and seminars must:

1. Be related to the practice of addiction counseling.
2. Have the potential to increase the licensee's proficiency in addiction counseling.

Ten of the sixty continuing education hours for clinical supervisors must be obtained in a clinical supervision-related course and documented to the board.

**History:** Effective January 1, 2002.

**General Authority:** NDCC 43-45-04

**Law Implemented:** NDCC 43-45-04, 43-45-07

**4.5-02.1-02-03. Address and name changes.** Any licensee must report a change of address or name to the board in writing.

**History:** Effective January 1, 2002.

**General Authority:** NDCC 43-45-04

**Law Implemented:** NDCC 43-45-04, 43-45-07